

PILTON PARISH COUNCIL

SUMMONS

Public Notice is hereby given of the Full Council Meeting of Pilton Parish Council Full Council, to which members are summoned to attend, will be held at Pilton Village Hall on **Wednesday 4 December at 7pm.**

The Chair will begin the formal business of the Council which is open to the public to attend.

Before the meeting there is an opportunity for Members of the Public to speak. [Supporting papers](#) will be available on Google Drive when available.

CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

Gill Pettitt

Parish Clerk

29 November 2024



AGENDA

PUBLIC QUESTION TIME

Members of the Public who would like to speak on any item are asked to email clerk@piltonparishcouncil.org and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chair. The Chair will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Council. As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

119. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#).

120. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the [Localism Act 2011 s33\(b-e\)](#).

(NB this does not preclude any later declarations).

121. DISPENSATIONS

- a. To consider any written Councillor requests for dispensation the Clerk may have received.

122. MINUTES OF PREVIOUS MEETING Annex 1

- a. To confirm and sign minutes of the Pilton Parish Council meeting of 6 November 2024

123. EXTERNAL REPORTS Annex 2

- a. Avon and Somerset Police
b. Somerset Council

124. CHAIRMAN'S ANNOUNCEMENTS

125. PLANNING

- a. To consider the following Planning Applications and any that arise before the meeting.

No. & Officer	Detail	Type
2023/1932 Documents (36) Lynsey Bradshaw	Conversion of 3no. barns into 4no. 4-bed semi-detached houses and a separate outbuilding. Barns At Wellhayes Farm Lower Westholme Road Pilton Referred to Committee 3 December 2024 Pilton Parish Council offered no objection to this development, welcoming development on brown field sites.	FUL
2024/2049 Documents (3) Bo Walsh	T1 (Eucalyptus) reduce height by 3 meters. T2 (Horse Chestnut) reduce crown to historic pruning points (approx 1.5m). T3 (Sycamore) reduce crown to historic pruning points. (approx. 1.5m).	TCA

	T4 (Sycamore) reduce laterals over lane/adjoining property by 2/2.5m. T5 (Sycamore) reduce laterals over lane/adjoining property by 2/2.5m. The Haven Cumhill Lane Pilton Response Date: NOTIFICATION ONLY Pilton PC Response 4 December 2024	
2024/1977 Documents (49) Jennifer Alvis	Construction of purpose-built veterinary practice with associated works including car-parking, cycle parking, landscaping and refuse storage. Land At 362428 141396 East Compton Road East Compton Response Date: 5 December 2024 Pilton PC Response 4 December 2024	FUL
2024/2030 Documents (4) Bo Walsh	T1- Copper Beech, Re reduce canopy by approx 2m in height and 2m laterally to previous reduction points. Paddock View Shutwell Lane Pilton Response Date: NOTIFICATION ONLY Pilton PC Response 4 December 2024	TCA

b. **Somerset Council Validation Annex 3**

To consider the Somerset Council Validation Consultation and approve actions arising. The [Consultation](#) will be available until 12 noon 23 December. The key purpose of the document will be to improve the quality / completeness of planning applications made to the Council so that:

- i. The Council spends less time (and resource) validating applications and chasing for missing information etc
- ii. Applicants / developers / investors receive a better service as we start processing their applications sooner
- iii. Stakeholders including parish and town councils get consulted on higher quality / more complete submissions and so the proposals they are being consulted on should be clearer

Once adopted, following this consultation, the Validation List will be in operation for two years before it needs reviewing again.

126. TO RECEIVE REPORTS FROM WORKING GROUPS AND RESOLVE ANY ACTIONS ARISING

a. **Burial Ground Working Group**

- i. To approve (or not) research of costs of keeping a skip for spoil on-site to be collected and replaced with an empty skip periodically.
- ii. To approve (or not) using existing waste stone on site for the building of a water station around the tap, including water pipe protection and to obtain quotes for the work.
- iii. To approve (or not) adding an additional charge for double burial plots to cover the costs of disposal of spoil.
- iv. To approve (or not) appointing Rich England to replace Ron England as the Burial Groundsman and to endorse this through a letter of appointment.
- v. To approve (or not) investigating the purchase of grave markers to ease the identification of plots for the council, grave diggers and parishioners.
- vi. To approve (or not) the purchase of unused plots that are no longer needed at a cost of two thirds of the current sale price, on the understanding that there will be further costs involved in administering the transfer of ownership.
- vii. To note that whilst it has already been agreed that plots should only be pre-purchased without allocation to a specific plot, there will be some flexibility when possible, where individuals have expressed a wish to purchase a specific plot.
- viii. To approve (or not) the bulk purchase of seasonal bulbs to improve visual amenity of the burial ground wild areas and borders.

b. **Parish Community Review Steering Group Annex 4**

- i. To receive and adopt the Community Review Report and Executive Summary

- c. **Traffic Planning Working Group**
 - i. To consider a site for a new parish car park and to approve any actions arising.
 - ii. To consider gateways for each end of the A361 30mph speed limit area and approve any actions arising.
 - iii. To consider the implementation of traffic lights at Conduit Square and approve any actions arising.
- d. **Flooding Triad** - To receive update on flooding issues.
- e. **Footpaths Working Group** - To receive report and approve (or not) support of the new Bridleway as detailed in Annex. **Annex 5**
- 127. **WAR MEMORIAL**
 - a. To discuss and approve actions arising for War Memorial maintenance.
 - b. To approve (or not) request from Pilton Craft Group to create and place commemorations at the War Memorial.
- 128. **BUS ROUTE - GLASTONBURY TO CASTLE CAREY** - To receive report on progress of discussions to implement a bus route between Glastonbury and Castle Carey and to approve any actions arising. **Annex 6**
- 129. **PARISH COMMUNICATIONS** - To discuss how the parish may wish to continue with a local magazine and approve any actions arising.
- 130. **REMEMBRANCE DAY** - Feedback on Remembrance Day commemoration
- 131. **OVERGROWTH AND LOWGROWTH** - To note that much has been cut back now and that Cllr Sully has taken this up within Somerset Council.
- 132. **FINANCE**
 - a. To note 24/25 pay award rise to £14.60 per hour **Annex 7**
 - b. To note payments - Pilton Duplicating Service £5.13; Pilton Village History Group £500; Salaries £757.70; Working from Home Allowance £26.00.
 - c. To note Bank Reconciliation to September 2024 **Annex 8**
- 133. **MATTERS OF REPORT**
- 134. **EXCLUSION OF THE PRESS AND PUBLIC**

To agree item 135 to be dealt with after the Public and Press have been excluded from meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#)
- 135. **CLOSED SESSION**
 - a. Staffing Committee
 - i. Consideration of and approval, (or not), of staff overtime.

NEXT MEETING: Full Council - 8 January 2025